# Guide to Online Tax & Property Data

Go to the www.marinettecountywi.gov Home Page.
Under departments, choose Treasurer.
On left, click "Pay or Look up Taxes". This maybe a drop down if on a phone.

Search by Owner Name, Parcel Number or Site Address. Type the information into the field of your choice. Do not do every field. Best to do one of these examples:

- Example: Type in the name of the owner. Can just use last name.
- Example: Parcel # must be in this format xxx-xxxxx.xxx

Only do one or the other. Not Both. Do not change any other field.

Click "Find Now"

When parcel shows on bottom, you can click on the parcel number. Scroll to the taxes. You can now do a number of things.

- See how much taxes are due for a specific month
  - Scroll to the bottom, where you will find a drop down to choose the month you are paying in. Click the submit button and the amounts will be shown by each year owed. You can print this by clicking on the "Printer Friendly Page".

- See how much you paid or get a copy of a receipt
  - Click on the tax year you want the information for.
  - Click "Printer Friendly" to get a copy of the receipt.

- Get a copy of your tax bill
  - Above the words "Tax History" in the center of the screen it says Print tax bills
  - Click on the year and then you can print the bill

- Pay taxes on line with Credit/Debit Card (2.2% Fee) or eCheck ($0.25 Fee)
  - NOTE: You can only pay current taxes for the 20 Municipalities Marinette County collects for during Dec/Jan time frame.
  - When making online payments, consider paying 7 days early as it takes 7 days for the payment to be rejected for any error in account number or routing number.
  - Scroll to bottom of the tax section, where you will find the "Pay Taxes" button. Click.
  - In the shopping cart, confirm amount paying or change amount to what you want.
  - Click "Pay". You will be asked if you want to continue to the MSB website to pay with credit card. Confirm by saying "Yes".
  - Choose payment method then click on "Make Payment".
  - Enter all information and click "Submit Payment" at bottom.
  - You will now be brought to a receipt that you can print.

- To change address
  - Next to your name, in red, choose "Request Mailing Address Change". Next, click on "Start Request". Fill in form and click on "Send Request".