

**TOWN OF NIAGARA**  
**Niagara, Wisconsin**  
**Emergency Operations Plan**  
**2019-2-A**

**MUNICIPAL EMERGENCY OPERATIONS PLAN**

**A. PURPOSE:**

This municipal plan has been developed to provide procedures for the Town of Niagara government agencies to respond to various types of emergencies or disasters that affect the community.

**B. SITUATION AND ASSUMPTIONS:**

Several types of hazards pose a threat to the lives, property or environment in Marinette County. These hazards are outlined in the Marinette County Hazard Analysis. A copy of this is located in the County Emergency Management Office and Emergency Operations Center (EOC).

**C. CONCEPT OF OPERATIONS:**

Municipal officials have primary responsibility for disasters which take place in the town. They will activate the appropriate agencies to deal with the disaster. The chief elected municipal official or designated emergency coordinator is responsible for coordinating the response of municipal agencies and coordinating the response with county officials if county assistance is necessary.

If this municipal EOP is activated:

1. Municipal agencies assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, procedures outlined in this plan, as appropriate.
  - a. The Emergency Management Coordinator advises the Town Board Chairperson and coordinates all emergency response actions.
  - b. The Town Board Chairperson declares a local state of emergency and notifies Marinette County Emergency Management of this action and forward the local state of emergency declaration to the County Emergency Management office.

- d. The Emergency Management Coordinator activates the municipal EOC. This facility is located at the Niagara Town Hall.
  - e. Municipal emergency response officials/agencies respond according to the checklists outlined in Attachments A-K found in the Marinette County EOP municipal template.
  - f. The Town Board Chairperson and/or Emergency Management Coordinator directs departments/agencies to respond to the situation.
  - g. The Town Board Chairperson and/or Emergency Management Coordinator issues directives as to travel restrictions on local roads and recommends protective actions if necessary.
  - h. Notify the public of the situation and appropriate actions to take.
  - i. Keep county officials informed of the situation and actions taken.
3. If municipal resources become exhausted or if special resources are required, request county assistance through Marinette County Emergency Management.
  4. If assistance is requested, the Marinette County Emergency Management Director assesses the situation and makes recommendations.
  5. The county will do the following (to the extent appropriate):
    - a. Activate the County EOC.
    - b. Implement the County EOP.
    - c. Respond with county resources as requested.
    - d. Activate mutual aid agreements.
    - e. Coordinate county resources with municipal resources.
    - f. Notify Wisconsin Emergency Management (WEM) Regional Director.
    - g. Forward Uniform Damage Situation Report (UDSR) form.
    - h. Assist municipality with prioritizing and allocating resources.
  6. If municipal and county resources are exhausted, the County Emergency Management Director can request state assistance through the State WEM.
  7. If state assistance is requested, the WEM Administrator in conjunction with the Regional Director, County Emergency Management Director and municipal Emergency Management Coordinator assess the disaster or emergency situation and recommend that personnel, services and equipment be made available for response, mitigation or recovery.

8. After completing the assessment, the WEM Regional Director immediately notifies the State WEM Administrator.
9. The State WEM Administrator notifies the Governor and makes recommendations.
10. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and the County EOP.

**E. RESPONSIBILITIES AND TASKS:**

See Attachments A-K of the Marinette County EOP for Municipalities for emergency responsibilities of key officials within this jurisdiction. A chart and telephone listing will be updated as needed.

**F. RESOURCE MANAGEMENT:**

Additional support from Marinette County Departments may include:

- Emergency Management Assistance
- Law Enforcement Assistance
- Emergency Medical Services
- Public Health Services

Support from Private Agencies/Volunteer Groups:

- American Red Cross - Shelter and Evacuation
- Department of Natural Resources - Search and Rescue / Incident Command

Support from State and Federal Agencies:

Information and assistance in securing state or federal support may be obtained by contacting the County Emergency Management Director. Requests for National Guard assistance should be channeled through the County Emergency Management Director to the WEM Regional Director to the WEM Administrator.

**G. PLAN DEVELOPMENT AND MAINTENANCE:**

The Town of Niagara EOP Development Team is composed of representatives from the Town of Niagara and Marinette County Emergency Management, including the Town Chairperson, the local Emergency Management Coordinator, local fire chief, and the County Emergency Management Director. These agencies are responsible for developing and maintaining this plan.

This Team meets on an as needed basis or as determined by the Town Board Chairperson. The Team reviews incidents, changes and new information and makes revisions in this plan.

This Team also conducts after-action reviews of all exercises and major incidents.

Adopted this 19<sup>th</sup> day of February 2019 by the Town Board of the Town of Niagara.

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Mark DeClark (Chairman)

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Dick Payette (Supervisor)

Attest: \_\_\_\_\_  
Dawn Johnson (Clerk)

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Ronald Neuens (Supervisor)