

**Town of Niagara, Marinette County**  
Regular Town Board Monthly Meeting Minutes  
March 19, 2024 at Niagara Town Hall, W6889 US Hwy 8

**Agenda of Town Board Meeting**

- 1) Pledge of Allegiance, Call to Order and Roll Call.
  - a. The March 19, 2024, Monthly Board Meeting was called to order at 6:00 PM. A quorum was met.
  - b. Present: Chairman Bob Butler, Supervisor Ron Neuens, Treasurer Debbie Emond, Clerk Sara Wentzel. Excused/Absent: Supervisor David Sanicki.
- 2) Approve / Amend agenda items for March 19, 2024.
  - a. M/S: Neuens/Butler to approve the agenda for March 19, 2024. Voice votes taken; no negative votes. Motion passed.
- 3) Approve / Amend minutes of February 20, 2024, Town Board Meeting.
  - a. M/S: Neuens/Butler to approve the minutes of February 20, 2024, regular Town Board Meeting. Voice votes taken; no negative votes. Motion passed.
- 4) Treasurer's Report presented by Treasurer Emond.
  - a. Income for February equaled \$837,181.41. Expenditures for February equaled \$786,613.85.
  - b. M/S: Neuens/Butler to approve Treasurer's Report as presented by Treasurer Emond. Voice votes taken; no negative votes. Motion passed.
- 5) Public Comment; non-discussion from Board.
  - a. None.
- 6) Discussion / Action Item: Zoning change to Camping Ordinance.
  - a. Discussion: Chairman Butler wishes to redirect this topic back to the Planning Commission, as it is the responsibility to draft proposed changes to the ordinance in place. Clerk Wentzel recommends to put this topic on the April Annual Meeting agenda to obtain further public insight.
  - b. M/S: None. Topic will remain on agenda for April regular Town Board Meeting and be added to April's Annual Meeting agenda.
  - c. Status: In Progress.
- 7) Discussion / Action Item: Purchase of Crack Sealer Materials.
  - a. Discussion: Chairman Butler advises we have the opportunity to order materials with Pembine for best rate and no shipping.
  - b. M/S: Neuens/Butler to approve purchase of crack sealer materials in combined order with Pembine. Voice votes taken; no negative votes. Motion passed.
  - c. Status: Complete.
- 8) Discussion / Action Item: Hiring of Temporary/Seasonal Help (Age 16-17).
  - a. Discussion: Crack sealing activities will be priority focus for Town roadways this summer. Per Joe Geldmeyer, in his experience it is too difficult to be done just with two people. Chairman Butler is interested in hiring seasonal help of high school age, which is similar to what other local municipalities do. Our plow drivers are not necessarily available due to other employment obligations. Depending on what Rural Mutual stipulates for workers comp coverage, we may need to set minimum age at 18. Clerk Wentzel will obtain additional information for Board to draft and finalize the duties, wage, and hours associated with these temporary jobs.
  - b. M/S: None. Topic will remain on agenda for April's regular Town Board Meeting.
  - c. Status: In Progress.
- 9) Discussion / Action Item: Close 2023 Budget & ARPA Account.

- a. Discussion: Clerk Wentzel presented 2023 approved budget versus actual funds spent. The only line item where the Township did exceed the budgeted amount was in Admin Costs. However, the overall approved budget was \$407,294.19, actual figures ended up at \$395,461.87, so the Town did not go over for 2023. Clerk Wentzel recommends then leaving 2023's budget "as is" and closing it without adjustments/amendments. Clerk Wentzel notes that there remains \$201.63 in the ARPA account, and recommends withdrawing those funds, closing the account, and depositing said funds into checking. Those funds can be applied towards the beacon light and door panel lettering expenses for the new 1-ton truck, which was purchased with ARPA funds.
  - b. M/S: Neuens/Butler to close 2023 budget "as is" without adjustments or amendments. Neuens/Butler to close ARPA account and deposit funds of \$201.63 into Town's general fund.
  - c. Status: Complete.
- 10) Road Chief's Report as submitted/presented by Ken Romuald.
- a. Brushing on Chapman Rd being done until recent dryness caused Ken to stop for fear of sparking fire. Only approximately 2 miles of brushing on Chapman Road remains.
  - b. Begin crack sealing with regular crew, as their availability allows.
- 11) Planning Commission Report as presented by Mr. LaLiberte.
- a. No activity.
- 12) Zoning Administrator's Report as presented by Clerk Wentzel in Mr. Grandaw's absence.
- a. 0 permits were issued in February.
- 13) Lake Shannon Report as presented by Bob Butler.
- a. No update.
- 14) Multi-Jurisdictional Court Report as presented by Bob Butler.
- a. Next Meeting: April 23, 2024.
- 15) Announce next meeting: Tuesday, April 16, 2024, 6:00 PM at the Niagara Town Hall.
- 16) Adjourn
- a. M/S Neuens/Butler to adjourn the meeting at 6:39; PM. Voice votes taken; no negative votes. Motion passed.

Respectfully submitted by: \_\_\_\_\_  
Sara Wentzel, Clerk

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Bob Butler, Chairman

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Ron Neuens, Supervisor

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Dave Sanicki, Supervisor