

Town of Niagara, Marinette County
Regular Town Board Monthly Meeting Minutes
December 19, 2023 at Niagara Town Hall, W6889 US Hwy 8

Agenda of Town Board Meeting

- 1) Pledge of Allegiance, Call to Order and Roll Call.
 - a. The December 19, 2023, Monthly Board Meeting was called to order at 6:00 PM. A quorum was met.
 - b. Present: Chairman Bob Butler, Supervisor David Sanicki, Supervisor Ron Neuens, Clerk Sara Wentzel. Excused/Absent: Treasurer Debbie Emond.
- 2) Approve / Amend agenda items for December 19, 2023.
 - a. M/S: Neuens/Sanicki to approve the agenda for December 19, 2023. Voice votes taken; no negative votes. Motion passed.
- 3) Approve / Amend minutes of November 21, 2023 Town Board Meeting.
 - a. M/S: Sanicki/Neuens to amend minutes of November 21, 2023, regular Town Board Meeting to remove subset "c" in its entirety under item #14: Road Chief's Report. Voice votes taken; no negative votes. Motion passed.
- 4) Treasurer's Report presented by Clerk Wentzel in Treasurer Emond's absence.
 - a. Income for November equaled \$31,140.70. Expenditures for November equaled \$39,990.86.
 - b. M/S: Neuens/Sanicki to approve Treasurer's Report as presented by Clerk Wentzel. Voice votes taken; no negative votes. Motion passed.
- 5) Public Comment; non-discussion from Board.
 - a. None.
- 6) Discussion / Action Item: Codification of Town Ordinances.
 - a. Discussion: Last month the Board received a quote from Municode, a company which specializes in codification of Town Ordinances. The City of Niagara used Municode with great ease, success, and highly recommends for our needs. Clerk Wentzel would like to proceed with beginning the codification process, solidifying the quote received to obtain a more precise figure for the Board to approve.
 - b. M/S: Sanicki/Neuens to approve beginning codification process with Municode. Clerk Wentzel to firm up final price of project. Voice votes taken; no negative votes. Motion passed.
 - c. Status: In Progress.
- 7) Discussion / Action Item: Increase to Road Chief Wages.
 - a. Discussion: Chairman Butler and Road Chief Romuald have met and reviewed Ken's employee agreement with Township.
 - b. M/S: Butler/Sanicki to increase Road Chief Romuald's wages beginning January 1, 2024 to \$24.50/hour. Voice votes taken; no negative votes. Motion passed.
 - c. Status: Complete.
- 8) Discussion / Action Item: Increase to Election Workers' Wages.
 - a. Discussion: Upon review, Election Workers' wages were increased fairly recently and therefore, we will have them remain as they are for the 2024-2025 elections with Election Inspectors at \$12.00/hour, Trained Chiefs at \$14.00/hour, and Chief Inspectors at \$17.00/hour. We will review Election Inspector wages in November 2025 in preparation for 2026-2027 elections.
 - b. M/S: None.
 - c. Status: Complete.
- 9) Discussion / Action Item: Sale of Old Salt Spreader (Equipment).

- a. Discussion: One (1) closed bid was opened and announced, received by Mark Sanicki for \$2,200. Supervisor Sanicki asked not to weigh in due to conflict of interest. Chairman Butler felt that since no other parties have come forward in time, the Township should accept the bid received.
 - b. M/S: Butler/Neuens to accept bid of \$2,200 from Mark Sanicki for the old salt spreader. Voice votes taken; no negative votes. Motion passed.
 - c. Status: Complete.
- 10) Discussion / Action Item: Purchase of Chains for Plow Trucks.
- a. Discussion: In review of garage supplies and proper gear for the plow trucks, Road Chief Romuald approached Chairman Butler to request chains be purchased and on hand.
 - b. M/S: Neuens/Sanicki to purchase chains for plow trucks for \$675.00. Voice votes taken; no negative votes. Motion passed.
 - c. Status: Complete.
- 11) Discussion / Action Item: Approve Election Workers for 2024-2025.
- a. Discussion: The following individuals have agreed to be considered for approval as Election Inspectors for the Township in 2024-2025: Beth Baker, Ann Brasure, Todd DeClark, Lana Frantz, Anne Hallgren, Donna Henrichs, Debbie Lindgren, James Olson, Melanie Olson, Debbie Payette, Sharon Stone, Tammy Tripp, and Debbie Wodenka. James Olson and Melanie Olson are the only two affiliated members. Clerk Wentzel asks to publish that the Township is seeking Election Inspectors (3-7 more) at a wage of \$12.00/hour.
 - b. M/S: Sanicki/Neuens to publish Township opportunity for additional Election Inspectors at \$12.00/hour and approve the following individuals as Election Inspectors for the Township in 2024-2025: Beth Baker, Ann Brasure, Todd DeClark, Lana Frantz, Anne Hallgren, Donna Henrichs, Debbie Lindgren, James Olson (affiliated), Melanie Olson (affiliated), Debbie Payette, Sharon Stone, Tammy Tripp, and Debbie Wodenka. Voice votes taken; no negative votes. Motion passed.
 - c. Status: Complete.
- 12) Discussion / Action Item: Town Resolution re: Snow Emergencies (Can Town Chairman Declare One?)
- a. Discussion: Chairman Butler researched what the Township can do in the event there is a snow emergency and if we find ourselves short-handed on plow drivers with appropriate CDL licensure or any at all.
 - b. M/S: Neuens/Sanicki to pass resolution in which the Town Chairman, in the event of a snow emergency, has the authority to allow plow drivers to operate without CDL license. Voice votes taken; no negative votes. Motion passed.
 - c. Status: Complete.
- 13) Road Chief's Report as submitted/presented by Ken Romuald.
- a. Sanding being done as needed on roads following inclement weather.
 - b. Cutting branches to prevent any scratches, damage to plow truck windshields.
 - c. Replacing faded road signs, broken posts.
- 14) Planning Commission Report as submitted/presented by Bruce LaLiberte.
- a. Public hearing coming up Monday, January 15.
 - b. Updates being made to camping, rental ordinances.
- 15) Zoning Administrator's Report as presented by Clerk Wentzel in Bob Grandaw's absence.
- a. 1 permit was issued in November.
- 16) Lake Shannon Report as presented by Bob Butler.
- a. No update.
- 17) Multi-Jurisdictional Court Report as presented by Bob Butler.
- a. No update.

18) Announce next meeting: Tuesday, January 16, 2024, 6:00 PM at the Niagara Town Hall.

19) Adjourn

- a. M/S Neuens/Sanicki to adjourn the meeting at 6:44 PM. Voice votes taken; no negative votes. Motion passed.

Respectfully submitted by: _____

Sara Wentzel, Clerk

Bob Butler, Chairman

Ron Neuens, Supervisor

Dave Sanicki, Supervisor